

Wilton Link
Annual General Meeting
7.00 pm Tuesday 15 May 2018
Minutes of meeting

Attendance :

Committee members: Roger Williams, Valerie Williams, David Barnes, April Slack, Steve Long, , Beth Andrews.

Volunteers and clients: Dorothy Boniface, Christine Wickham, Peter Henocq, Harry Thompson, Alana Poulton, Sarah Puttock, John Ainsley, Jerome Mostyn, Greg and Jean Purt, Fiona Ross, Janet Murtagh, Christian Lange.

1. Apologies: Bob and Marion Powell.
2. Welcome and Introduction
Roger Williams welcomed all present to the AGM and introduced the Committee members. Roger reported that since its inception Link schemes across the County had transported clients more than 1,000,000 miles! A fantastic achievement.
3. Minutes of meeting on 18 May 2017
Christine Wickham proposed that these be accepted as read. This was seconded by Alana Poulton.
4. Matters Arising: SL referred to the presentation at last years AGM by David Parker for a Wheels in Wilton minibus. Steve advised the meeting that due to a lack of local support and match funding this initiative had not been progressed.
5. Report by Chair
Roger reported on a busy and successful year for the Wilton Link scheme. In particular he highlighted the following:
 - 1216 tasks performed by volunteers in the last year
 - 19,362 miles travelled by volunteers in providing a transport service to clients
 - 180 clients benefited from the Wilton Link scheme in 2017
 - Wilton Link currently has 28 volunteers, 23 who provide a transport service
 - In addition to transport the scheme will provide other help e.g. befriending, gardening, odd jobs
 - Two outing were arranged for clients in 2017. The summer outing was to Braemar House, nr Fordinbridge and in December a get together was held at the Wilton Garden Centre
 - Roger advised the meeting that the Link scheme was advertised through a variety of means including newsletters and posters which are displayed in local surgeries, library and public notice boards. Articles are also written in the Valley News and the Link website contains de-

tails of the scheme and minutes of meetings. An A6 leaflet advertising the scheme has been produced and is widely distributed in Wilton in doctors surgeries, library, hairdressers etc...It was pointed out that there should be a poster at the Community Centre advertising Wilton Link. Action:RW

- Roger took the opportunity to thank all volunteers and committee members for their hard work through the year and in particular to the co-ordinators Val, Sarah and Gill and without whom the scheme could not operate. Roger reported that 2 new co-ordinators had recently been recruited. They are ????
- Roger informed the meeting that as a result of changes in Data Protection requirements a new policy had been drawn up which is available to anyone who wishes to receive a copy. The last newsletter informed clients of the new arrangements and invited them to opt out if they no longer required Link to hold their personal details (which would mean they would no longer be able to receive a service).

6. Treasurers Report:

Copies of the accounts for 2017 were made available to everyone. April Slack highlighted the following:

- Drivers reimbursement (£8,708) exceeded donations by clients (£7,748)
- In the last year we have received Gift Aid Donations of £1,366 compared to £825 in 2016 and Gift Aid Tax rebate of £203 was received..
- We continue to receive some financial support from some Parish Councils
- A grant of £3,600 was received from Wiltshire Community First. This was possible as our funds had reduced to less than the cost of running the Link for a 6 month period.
- Our accounts are now audited each year by Barbara Campbell at no charge. Barbara was previously a reconciliation clerk and well qualified for this role. The Committee have expressed their appreciation to Barbara for her support.
- RW informed the meeting that the Committee has opened a savings account with Shawbrook Bank which pays a rate of 1.3% interest over 12 months. The account is recommended by the Charities Action Fund.

7. Secretary's report

- Steve Long advised the meeting that we continue to pay our insurance through a group scheme arranged through Wiltshire Community First which has in 2017 further reduced our premium by£50. In 2016 the Committee decided to enhance this insurance to give indemnity to Committee members. In 2018 this has cost £100
- Steve highlighted the cost of running the Wilton Link which was over £12,000 each year. Steve referred to a small information sheet recently circulated with the Link Newsletter which explained how the Link money was spent and where we received our income from. It was pointed out that this information sheet had not been circulated to those who receive the newsletter by email. Action:SL

8. Election of Officers

All Committee members indicated their willingness to continue in their role. A proposal for re-election of all was made by John Ainsley and seconded by Harry Thompson.

9. Clients outing

- RW informed the meeting that an outing for clients to Cranborne Garden Centre has been arranged for 19 June 2018. Any client wishing to attend should make a request on the Link landline. John Ainsley suggested that the Scout minibus be used for transport. Action: RW
- Another outing would be held at Wilton Garden Centre just before Xmas. This will be advertised on the December Link Newsletter. Action: SL

10. AOB

- Roger informed the meeting that a summary of what had been discussed at tonight's AGM would be included in an article in the Valley News.
- Harry Thompson asked that the appreciation of all those who benefitted from the Link service be recorded in the minutes. This was supported by all present.

11. Closure of meeting: the meeting closed at 8.00 pm.